



GG International School, Pimpri Minutes of Transport Committee Meeting

Ref. No.: GGISP/TRAS/2025-26/02

Date: 25th June 2025

Venue: Conference Hall

Time: 08.30 AM

Agenda:

To address and discuss current concerns related to school transport and propose practical solutions for smooth and safe transportation.

Key Discussion Points:

1. Concerns Raised by Parents:

Delays in bus arrival due to heavy rain and increased traffic

Water leakage observed in a few buses during rains

Reports of buses being overloaded

An incident was reported where a student boarded a different bus on 9th July without prior intimation to the parents. The issue was not identified until the last drop. The concerned bus attendant ("maushi") was also unaware of the change.



2. Immediate Solutions Implemented:

- One-way traffic regulation has been initiated on the school road to reduce congestion. This applies to all GGIS parents, teachers, private pickups, school buses, and tempo travelers.
- No halt policy is implemented for buses once the route begins.
- Student entry is allowed from 7:15 a.m. onwards to ease morning rush.
- A one-week buffer time is granted to accommodate delays due to initial route adjustments and rain-related challenges.

3. Transport Vendor Accountability:

It was emphasized that the transport vendor must not change buses assigned to students without prior communication.

A Standard Operating Procedure (SOP) was explained and signed by all transport vendor employees, clearly outlining roles and responsibilities.

4. Corrective Action Required:

A written explanation must be sent by the transport vendor to respective parent regarding the 9th July incident where a student boarded an incorrect bus.

Going forward, any such deviations must be communicated immediately to the school and concerned parents.

5. Initiatives by the School:

Ms. Bharti Bhagwani highlighted the need for assigning a Transport Mentor for each bus. This mentor will be responsible for:

- Monitoring student attendance



- Maintaining records for the driver and attendant
- Auditing GPS and camera functionality
- Ensuring vehicle condition and compliance
- Addressing and tracking parent concerns

6. Communication Protocols:

At the start of every academic year, transport vendors must inform parents of their child's pickup and drop timings.

Parents are advised to confirm bus stop and timing with the vendor before finalizing admission for the next academic year.

7. Pending Issues:

A group of 7 to 8 parents raised concern about a delay of 1.5 hours in drop-off. The vendor has been directed to provide a solution for Dighi bus routing by 30th June 2025.

Next Steps:

The next Transport Committee Meeting is scheduled for 5th July 2025 to review the implementation and effectiveness of the proposed solutions.

Meeting Concluded With Thanks.

Meeting adjourned at: 10.30 AM

Minutes recorded by

Deepali

Ms. Deepali Sawant

Compliance Head
GG International School



Approved by

Suryakant Chavan

Mr. Suryakant Chavan

Secretary
Transport Committee 25-26