

18th January 2020

Agenda for the EC Meeting:

1. Review on Last Minutes of the Meeting
2. Academic progress insight of a class
3. SWOT Analysis of Annual Day
4. New Academic Session - Updates

Minutes Of the meeting held on 18th January 2020

1. **Review on Last Minutes of the Meeting:** Ms. Seetha Secretary of the Executive Committee read out minutes of last meeting for review.
Feed back on compulsory canteen for Class I & II facility there is a mix reaction though maximum parents are of the opinion to opt for compulsory canteen. Parents suggested to have voting and then take a decision.
2. **Academic progress insight of a class :** Class IV academic subject wise progress analysis was displayed by Ms.Seetha.
 - a. More attention to be given for Hindi and Maths by attending bridging classes. Improvement is seen in children who attend the bridging classes regularly.
 - b. Teachers and parent need to come together to increase children's interest in attending bridging classes regularly.
 - c. Many a times students skip bridging classes as they are interested in other activities, need to find a solution.
 - d. Parents are welcome to sit with their children in bridging classes. Parents suggested to do counseling of student in front of parents, so that parents will understand the gaps, also suggested having counseling for parents too.
 - e. No tuition policy should be followed by the parents. Counseling of children and parents together to be planned together
 - f. It was also discussed that Parents do not attend various meetings such as orientation, PTMs, Mother's Meet.
 - g. Focus on attendance on bridging classes. If attendance is poor, teachers will send reminders to parents. Parents need to connect with children by checking their home works regularly.
 - h. During orientation EC and Teachers to take collective efforts to bring all parents for orientation since everything is explained during orientation. PTMs/Mother's Meet are not attended by parents.
3. **SWOT of Annual Day**
Strength: students were able to explain the projects which they had prepared, creativity level was good. Program started on time and ended on time.
Weakness: More student's should have been participated. Too many activities were there but time was insufficient. Need to improve upon light arrangements. Exhibition topics were not discussed and explained to children by teachers. Teachers to provide brief introduction. Students who have prepared the projects should have been present.

4. New Academic Session – Updates:

- a. Date of PTM and Mother’s Meet will be shared with EC members after 26th January 2020.
- b. Holiday list for next academic session i.e. 2020-21 was Shared.

Approved By
Bharti Bhagwani
Chairperson

Seetha Ramdas
Secretary